



Bishopton Road West, Stockton-on-Tees, TS19 0QH
T: 01642 704970
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OUR LADY & ST. BEDE CATHOLIC ACADEMY

Head Teacher: M Wilkinson
CEO: Dame M Regan DBE OBE, DL
M.Ed., B.Ed (Hons), FCIEA, CEA
Deputy CEO: M Shorten M.Ed., BA (Hons)
Chair of Directors: M Matthews B.Ed, NPQH

22 June 2022

Dear Parent / Carer,

Firstly, we hope that the KS2 SATS have gone well and that you are now able to take time to look forward to exciting opportunities here at Our Lady and Saint Bede. Contained in this letter are further details regarding transition arrangements and future meetings for your diary.

Transition Evening for Parents/Carers and Pupils

We look forward to meeting you on Tuesday 28th June from 5.30pm to 6.30pm. During this evening we will discuss the transition days and initial arrangements for September. There will also be an opportunity afterwards to speak to staff.

Transition Days

As you are aware there are two transition days where your child will attend Our Lady and St Bede, these are:

- Thursday, 7th July 8.40am - 2.45pm
- Friday, 8th July 8.40am – 2.45pm

Breakfast will be available in St Bede Hall from 8.00am each day.

Arrival on Site for Transition Day

Pupils will be greeted at the green gates in the middle of the school site: this is the entrance used by all pupils in the morning. **Please be aware, there is currently no access to the school site for vehicles.** If you are transporting your child to school by car, please ensure that you make arrangements to drop them off safely outside the school grounds, using either Sainsbury's or another safe location as a drop off. We ask that all pupils arrive no later than 8:40am. Pupils will be dismissed on Thursday and Friday at 2.45pm, exiting the site by the same green gates in the middle of the school. This time is earlier than the other pupils in school who will finish at 3:20pm. Again, we would ask that parents do not come onto the school site but make suitable arrangement to meet their child.

Lunch Arrangements for Transition Day

Our Lady and St Bede uses a cashless catering system and pupils use their finger print to pay for their lunch. On the first transition day all pupils will be registered and use this system to pay for their lunches. If your child is entitled to free school meals then this will automatically be credited once they have registered at school. For children not entitled to free school meals we would suggest pupils bring **£5 in cash** to add to their account. Any money not spent across the two days will automatically appear on their account in September.





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Uniform for Transition Day

Pupils are expected to wear their primary uniform when they attend the transition days. Can you also ensure that they bring their **Primary school PE kit on both days** e.g. shorts, t-shirt and trainers.

Uniform for September 2022

If you wish to have your child measured for uniform, Elizabeth's Embroidery & Rawcliffe's will be in school on the evenings of:

- Wednesday 29th June, 3.45pm - 5.15pm, Surnames A-M
- Thursday 30th July, 3:45pm - 5:15pm, Surnames N-Z

Please be aware that the uniform evenings are not compulsory, all items can be ordered from both suppliers by visiting the relevant shop or by accessing the website.

We look forward to meeting you at the 'Transition Evening for Parents/Carers and Pupils'.

Yours sincerely,

Mrs A Stephenson
Pastoral Lead

